Berwick COLLEGE

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Student Course Information Package

Inside the Course Package

Visit: http://www.berwickcollege.vic.edu.au/coursepacks/

- Course Change Request Form
- Student Booklist Information
- College Educational Costs and Charges
- Information Handbook for 2018

Important Dates 2017/2018

- Last day for subject change requests - **Tuesday 28th November**
- Head Start Begins **Monday 20th November**
- Head Start Ends **Friday 15th December**
- Grade 6 Orientation Day **Tuesday 12th December**
- Reports available online via the Parent Portal - **Wednesday 20th December**
- Booklist completed by parents online (to receive free postage) **Monday 11th December**
- End of year Presentation Night **Tuesday 19th December**
- Last day to order booklist online to collect from College **Friday 12th January 2018**
- Collection of booklist items from Berwick College PAC **Saturday 20th January 2018**
- First Day for students 2018 **Tuesday 30th January**

Year 9 2018

Welcome to 2018. This is being provided with your child's provisional student course for 2018. Important information and key dates can be found in a digital course pack on the Berwick College website **http://www.berwickcollege.vic.edu.au/coursepacks/.** Please select the digital link that corresponds with your child's 2018 academic year. Year 9 class groups have been carefully considered by the relevant staff, if you have any concerns please contact your Child's Student Learning Leader.

Elective Change Requests

Included in the digital course pack is a copy of the form used to request a change of subject for 2018 (the 'Elective change Request Form'). This must be fully completed and signed by parents prior to being returned to Miss Longwill in A07s or the labelled box in the Main Office.

Course Change Request forms will need to be submitted by **Tuesday 28th November 2017.** No late forms will be considered.

Course changes will be subject to unit availability, timetabling structure and curriculum restraints and cannot always be accommodated .

High Achievers Program - Parents please note, some subjects in the High Achievers Program have a separate booklist allocation for 2018 (e.g. English). Only students already in the program, or those who have received official confirmation from the College of transfer into the program, should purchase these texts. These resources are purchased in place of the mainstream textbook list for the subject, not in addition.

Sustainable School Shop - Berwick College does not hold a Second Hand Book Sale. We have the Sustainable School Shop (https://www.sustainableschoolshop.com.au/ or 1300 683 337) to recycle and trade second hand textbooks, uniforms and other student resources for Berwick College.

Special Programs (Basketball & Dance Academy & High Achievers) - Please note that the specific selective program fees are payable by **Thursday 16th November 2017**. This is to notify the College you are accepting a place in these programs.

CSEF (Camps, Sports and Excursion Funds) - provides payments for eligible students to attend camps, sports and excursions. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply. Please Note: Application forms are encouraged to be submitted to the College no later than **Thursday 29th March 2018**.

Head Start Program - All required resource materials will be provided by the class teacher. Students must bring their 'own device' (e.g. IPAD), pens and paper to their classes.

Uniform 2018 - When purchasing NEW uniform for 2018, please contact **Noone Imagewear** to Book an **Individual Fitting Appointment.**

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ELECTIVE CHANGE REQUEST FORM FOR 2018

Student's name:_____ **ID Code:** _____ **Home group**___

This form is to be used by students requesting a change of elective subjects for 2018. **Course changes will be subject to unit availability, timetabling structure and curriculum restraints and cannot always be accommodated.**

Students have already received course counselling (or had the opportunity to do so) so any changes should be made thoughtfully. Students may seek advice from their Parents. Subject teachers, their Student Learning Leaders, Senior and Junior School Leaders and/or Careers advisers.

REQUEST

Are you willing to change subjects if it means you'll change classes (i.e – English Class at Senior Level?) ☐

(If yes, please tick the box provided)

Subject(s) to be dropped	Replacement Subject(s)
1.	
2.	
3.	

Student's signature:_____ Date: _____

Parent's signature: _____ Date: _____

Maths Teacher's signature: _____ Date: _____
(If changing a Maths unit – only for Senior School)

Please submit this form in the box located in the Main Office by Tuesday 28th November 2017.

Reply slip **(Office use only)**

Name: **HG:**

Your request for change has / has not been made.

Reason:

Save money by placing your order before 11th December 2017!

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LAMONT BOOKS

Booklist 2018

How to Guide

To ensure correct editions please purchase from **LAMONT BOOKS**, the official suppliers to Berwick College.

ALL ORDERS ARE TO BE PLACED ONLINE

The online ordering system will open on **6th November 2017.**

To order go to: www.lamontbooks.com.au

Select **Textbooks and Stationery** and choose **Berwick College** from the list.

Important Dates

- **Monday 6th November** - Online ordering Portal Opens
- **Monday 11th December** - Cut off for Free Postage / Free Packing and Handling
- **Friday 12th January** – Cut off for School Collection Orders
- **Saturday 20th January** – School Collection Date: 10:00am - 4:00pm

Early English Dates

- **Wednesday 1st November –**Online ordering portal opens for **Early English**
- **Wednesday 15th November –**Cut-Off for **Early English** orders
- **Monday 20th November - Early English** Delivery to School

Home Delivery – PRE-PAYMENT IS REQUIRED

Order by **11th December**: **FREE** Postage & Handling on orders over $60

OR

Orders on or after **12th December**:
The following postage charges apply:

- $9.50 for orders under $100
- $15 for orders over $100

COLLECT YOUR ORDER FROM SCHOOL

PRE PAYMENT is OPTIONAL - YOU CAN PAY ON COLLECTION

Order by 11th December: **FREE** processing and handling

OR

Order between 12th December - 12th January:
A $5.00 processing and handling fee applies.

SCHOOL COLLECTION DATE:

Saturday 20th January: 10:00am - 4:00pm

- Orders MUST be placed by 13th January for school collection
- Orders placed after this date will be home delivered and our standard delivery charges apply.

Save money by placing your order before 11th December 2017!

ADDITIONAL ORDERING INFORMATION:

PLACING AN ORDER:

- All orders are to be placed online. Go to www.lamontbooks.com.au, select "Textbooks and Stationery" and choose your school from the list. Booklists **cannot** be handed in to school.
- If you require assistance to place an order, we have computers set up at our store and staff who can assist you with placing an order. Please note that if you attend our store during January you will not receive any items on the spot, orders will be delivered and normal delivery charges apply.

PAYMENT OPTIONS:

- **Online payment methods:** PayPal, credit card (Visa or Mastercard only) or direct deposit (see below for instructions)
- **Payment options on the school collection day:** Cash, EFTPOS, credit card (Visa or Mastercard only). You can choose to defer payment until collection when you checkout.
- **Direct deposit:** You **must** include your order number as the payment reference. If you do not, we may be unable to match your payment to your order. This may result in substantial delays.
- We **do not** accept cheques.

DELIVERY INFORMATION:

- You can place orders for multiple students in one transaction provided the delivery address is the same. This minimises postage charges as only one postage charge will be applied to the entire order.
- Orders are sent via Australia Post to your nominated address. If nobody is available to sign for the parcel a card will be left by Australia Post for the parcel to be collected from the Post Office.
- We commence despatching orders as they are received, and as soon as stock becomes available.
- You will receive an email notifying you when your order has been despatched, containing the tracking number of your order.
- If you are going to be away and there will be no one to receive the delivery, please provide the relevant dates that you will be away in the comments section when placing your order and we will do our best to accommodate these requests.
- Occasionally orders may be delivered by our staff. In this case, a card will also be left for you to contact us if no one is available to sign for the parcel.
- Oversized items cannot be delivered. These items will distributed to students at school.

PRODUCT SUBSTITUTION: If a stationery item is unavailable it may be substituted with an equivalent item of the same or greater value.

BACKORDERED ITEMS:

- ***Home Delivery:*** If an item is unavailable it may be placed on backorder. Backordered items will be sent out once available at no additional charge. You will receive another email notifying you that a parcel has been sent.
- ***School Collection:*** If an item is unavailable on the school collection date it will be placed on backorder and delivered to the student at school once it becomes available.

IF YOU MISS THE SCHOOL COLLECTION DATE:

- If you have missed the collection date, your order will be returned to our office the following business day. After that time, you may then attend our office to pay for and collect your order.
- Alternatively, you may contact us to arrange for your parcel to be delivered. Delivery charges apply.
- Please note uncollected orders are only held at our office temporarily. If we do not hear from you within two weeks of the missed collection date your order may be cancelled.

REFUNDS:

- Items may be returned for a refund or exchange at any time up to 15 February or two weeks from date of purchase (whichever is later). Items must be in new condition and proof of purchase is required.
- Refunds or exchanges will only be made after this time on items that are faulty, or in other cases at the sole and absolute discretion of Lamont Books.
- Electronic books, digital items, DVD's and calculators are firm sale. **NO** refunds or exchanges are available on these items.

MISSING ITEMS: Any claims must be made within **14 days** of receipt of your order. No claims may be made after this time.

OFFICE HOURS:

- During December and January, our office hours are 8.30am - 5.00pm, Monday - Friday. We also open some Saturdays in January/February. We are closed on public holidays, and over the Christmas period. Please check our website for current office hours and Christmas closure information.
- The remainder of the year our office hours are 8.30am - 4.00pm, Monday - Friday.
- Office Location: 4/167 Princes Hwy, Hallam. Phone: 8787 1700. Email: textbooks@lamontbooks.com.au

2018 College Fees and Curriculum Charges – Year 9 to 12

Please return form to the Berwick College administration office with Course Selection Sheet or Enrolment Form

Government schools are not fully funded for all programs or resources. To make up the short-fall the College Council has set annual fees for all year levels. Parent/guardian payment of these set fees ensures Berwick College continues to provide high quality educational programs and facilities.

Student Name: _____ **Home Group:** _____

COLLEGE COUNCIL SPECIFIC FEES – ***payment requested by Thursday, 22nd February 2018 (Discount of $20 if paid before this date)***

A	College Council **Essential Items** *(classroom and technology resources, RN Div 2 Nurse/First Aid, locker hire/maintenance)*	$40.00
B	College Council **Sport/Activities** *(drama and welfare incursions, school and interschool sports and transports)* *(CSEF Applicable)*	$100.00
C	College Council **Facilities/Equipment** *(Year book, facilities & grounds maintenance of school owned facilities including PAC, Stadium, Hockey)*	$ 60.00
	TOTAL	**$200.00**
	less $20 if paid before 22nd February 2018	

ELECTIVE UNITS WITH ADDITIONAL FEES - ***payable by Thursday 16th November 2017*** (please list elective subjects below)

D		**$**	
		$	
		$	
		$	
		$	
		$	**$**

VCE UNITS 3 & 4 - ***payable by Thursday, 22nd February 2018*** ***Please enter applicable amounts only***

E	**EDROLO** – Biology, Chemistry, Physics, Further Maths, Maths Methods, Specialist Maths, Accounting, Business Management, Legal Studies, Food Studies, Studio Arts, Visual Communication Design, Media, Physical Education, Health and Human Development	**No. of Subjects**	**Cost per Subject**	**$**	
			$ 25.00		
	EDROLO – English		$ 20.00		
	EDROLO – History Revolutions (Russian Revolution only)		$ 12.50	**$**	**$**

SPECIFIC SELECTIVE PROGRAMS ***Please enter applicable amounts only***

F	Basketball Academy	***payable by Thursday 16th November 2017*** *(CSEF Applicable)*	$ 400.00	**$**
	Dance Academy (Year 9 & 10)	***payable by Thursday 16th November 2017*** *(CSEF Applicable)*	$ 400.00	**$**
	High Achiever Program (Year 9 only)	***payable by Thursday 16th November 2017***	$ 100.00	**$**
	VET – 1st Instalment (One-third of Material Charge)	***payable by Thursday 7th September 2017***		**$**
	VET – 2nd & 3rd instalment	***payable by Thursday 16th November 2017 & Thursday 22nd February 2018***		**$** **$**

COLLEGE COUNCIL VOLUNTARY REQUEST – ***tax deductible donation (TR 2013/2)*** ***Please enter applicable amounts only***

F	Voluntary Berwick College Building Fund		$ 40.00	**$**
	Voluntary Berwick College Library Fund		$15.00	**$** **$**
			TOTAL AMOUNT PAYABLE	**$**

I, (please write your name in BLOCK LETTERS)……, acknowledge that tuition fees apply, and are required to be paid, for my child's educational program as listed above.
Please Sign…… Email: ……

Camps, Sport and Excursion Fund (CSEF)
If you hold a means-tested concession card or are a temporary foster parent, you **may be eligible** for CSEF of $225 per year. The allowance is paid directly to the school and can only be used towards expenses relating to camps, excursions or sporting activities for the benefit of the student. It can be put towards the College Council's Sport/Activities fee as well as outdoor education, basketball and dance academies. **The allowance cannot be used for unit or other College Council fees**

PAYMENT OPTIONS

METHOD	**DETAILS**
Cash	Pay at the school office (Monday-Friday 8:30am-4:00pm)
BPAY	Request a Family Statement from the General Office (8768 1000) to obtain your Reference Number & Biller Code
Debit/Credit Card	Card Type: □ MasterCard □ Visa Card Number: __ __ __ __ / __ __ __ __ / __ __ __ __ / __ __ __ __ Expiry Date: __ __ / __ __ CCV: __ __ __ Amount: $_____ Name as appears on card: _____ Signature: _____ Date: _____ By signing the above you authorise the charge to your card for the above amount

On behalf of the College we thank you for your ongoing support as it enables the College Council to ensure our students continue to receive the best possible educational opportunities.

BERWICK COLLEGE

YR LEVEL 2018

STUDENT NAME:

PARENT INFORMATION - 2018 UNITS WITH ADDITIONAL FEES

Confirmation of Enrolment: In order to confirm enrolment in Year 9 -12 Units listed, **all additional fees are to be paid by the required dates**. Failure to meet these deadlines may result in removal from the unit/s and being placed, at the College's discretion, in non/low fee units.**Students will not be given an opportunity to re-select subjects.**

Financial Difficulties: Then a **Payment Plan** may be an option, they are required to be set prior to payment due date - contact the College Business Manager or a member of the **Welfare Team** for an appointment to discuss options. A deposit will be required on signing.

2018 FEES DUE BY	**UNIT & SPECIFIC PROGRAM FEES TO BE PAID - ONE THIRD BY 14TH SEPTEMBER 2017 - ONE THIRD BY THURSDAY 16th NOVEMBER 2017 - ONE THIRD (BALANCE) BY 22ND FEBRUARY 2018. GENERAL YEAR LEVEL CURRICULUM FEE DUE BY 8TH MARCH 2018**

		SPECIFIC PROGRAM FEES	PER YEAR	$
HIGH ACHIEVER	7	**INSTRUMENTAL MUSIC** *(compulsory for YR 7 High Achiever)* *TERM ONE ONLY*	$ 90.00	
HIGH ACHIEVER	7	**EXTERNAL TESTING AND ASSESSMENT** *(Maths, Science, English, LOTE)* *PER YEAR, PER STUDENT*	$ 50.00	
HIGH ACHIEVER	8 & 9	**EXTERNAL TESTING AND ASSESSMENT** *(Maths, Science, English, LOTE)* *PER YEAR, PER STUDENT - includes additional programs*	$ 100.00	
DANCE ACADEMY	7	**YEAR 7 DANCE ACADEMY** *(incl. Jacket)* *(CSEF applicable if available)*	$ 400.00	
DANCE ACADEMY	8 & 9	**YEARS 8 & 9 DANCE ACADEMY** *(CSEF applicable if available)*	$ 400.00	
B'BALL ACADEMY	Yr 7 to Yr 11	**BASKETBALL ACADEMY** *(Yrs 7 - 11 coaching & events)* *(CSEF applicable if available)*	$ 400.00	
ALP	9	**APPLIED LEARNING** (***FULL YEAR FEE*** *- Covers Training & Projects)(CSEF applicable)*	$ 400.00	
VCAL	11 & 12	**VCAL** ***(FULL YEAR FEE)*** **(CSEF applicable) PLEASE NOTE: Students MUST also complete a VET course** *(see below costs)*	$ 100.00	
VET	10, 11 & 12	**VET : Approx. costs per individual VET courses will be available at Course Selection. Initial VET unit costs will be based on 2017 charge - to be adjusted in 2018.**	$	

UNIT CODE		YR 9 UNITS	PER SEMESTER	$
09SCU	9	Sculpture	$ 40.00	
09PHO	9	Photography	$ 50.00	
09ART	9	Art	$ 45.00	
09AXT	9	Fabrics To Dye For	$ 25.00	
09FO1	9	Eat for Life	$ 90.00	
09FO2	9	International Food	$ 90.00	
09DR1	9	Characterisation & Role Play	$ 15.00	
09DTT	9	Glamorous Gowns	$ 25.00	
09WOO	9	Design Wood	$ 50.00	
09VCD	9	Visual Communication	$ 20.00	
09PB1	9	Racquet And Striking Sports *(CSEF applicable if available)*	$ 70.00	
09PG1	9	Healthy Me *(CSEF applicable if available)*	$ 70.00	
09PM1	9	Mixed Outdoor Education *(CSEF applicable if available)*	$ 275.00	
09DMT	9	Materials Technology - Shields & Armour	$ 35.00	
09SYM	9	Systems Mechatronics	$ 35.00	
09SYA	9	Systems Automotive	$ 35.00	

PARENT INFORMATION - 2018 UNITS WITH ADDITIONAL FEES

UNIT CODE		YR 10 UNITS	PER SEMESTER	$
10PHO	10	Art Photography	$ 50.00	
10ART	10	Art	$ 50.00	
10SCU	10	Sculpture - Imagin-art-ion 3d Experience	$ 40.00	
10AXT	10	Passion For Fashion	$ 25.00	
10FO1	10	Food Catering	$ 90.00	
10FO2	10	Food Make, Bake And Decorate	$ 90.00	
10FO3	10	Food Cook for Your Life	$ 90.00	
10DAD	10	Drawing And Design	$ 25.00	
10DRA	10	Theatre Production *(CSEF applicable if available)*	$ 15.00	
10DTP	10	Design & Textiles Pyjama Party	$ 40.00	
10DTS	10	Design & Textiles -Fun in the Sun	$ 35.00	
10DW1	10	Design Wood 1 *(additonal cost for extra materials may be required)*	$ 50.00	
10DW2	10	Design Wood 2 *(additonal cost for extra materials may be required)*	$ 50.00	
10VC1	10	Visual Communication & Design	$ 40.00	
10PB1	10	Individual Activities *(CSEF applicable if available)*	$ 120.00	
10PG1	10	Body And Soul *(CSEF applicable if available)*	$ 90.00	
10SYE	10	Systems Electronics	$ 35.00	
10PM2	10	Surf Rescue ***(FULL YEAR FEE)*** *(CSEF applicable if available)*	$ 180.00	
		YR 11 UNITS	**PER YEAR**	
11ART	11	Art Units 1 & 2 *(additional costs incurred for excursions)*	$ 100.00	
11BIO	11	Biology Units 1 & 2	$ 20.00	
11CHE	11	Chemistry Units 1 & 2	$ 15.00	
11DTT	11	Design Textiles Units 1 & 2 *(additonal cost for extra materials may be required)*	$ 40.00	
11FOO	11	Food And Technology Units 1 & 2	$ 170.00	
11DTW	11	Design Tech - Wood Units 1 & 2 *(additonal cost for extra materials may be required)*	$ 100.00	
11GEO	11	Geography Units 1 & 2 *(additional costs incurred for excursions)*	$ 40.00	NEW
11MED	11	Media Studies Units 1 & 2 *(additional costs incurred for excursions)*	$ 20.00	
11OES	11	Outdoor Education Units 1 & 2 *(CSEF applicable if available)*	$ 575.00	
11PEM	11	Physical Education Units 1 & 2 *(CSEF applicable if available)*	$ 60.00	
11SAP	11	Studio Arts - PHOTO Units 1 & 2 *(additional costs incurred for excursions)*	$ 100.00	
11SAG	11	Studio Arts General Units 1 & 2 *(additional costs incurred for excursions)*	$ 100.00	
11DAN	11	Dance Units 1 & 2 *(CSEF applicable if available)*	$ 250.00	
11THE	11	Theatre Studies Units 1 & 2 *(CSEF applicable if available)*	$ 150.00	
11VCD	11	Visual Comm & Design Units 1 & 2 *(additional costs incurred for excursions)*	$ 100.00	
		YR 12 UNITS	**PER YEAR**	
12ART	12	Art Units 3 & 4 *(additional costs incurred for excursions)*	$ 120.00	
12BIO	12	Biology Units 3 & 4	$ 20.00	
12CHE	12	Chemistry Units 3 & 4	$ 15.00	
12DTT	12	Design Textiles Units 3 & 4 *(Students required to purchase own individual fabric)*	$ 40.00	
12FOO	12	Food And Technology Units 3 & 4	$ 175.00	
12DTW	12	Design Tech - Wood Units 3 & 4 *(additonal cost for extra materials may be required)*	$ 100.00	
12GEO	12	Geography Units 3 & 4 *(additional costs incurred for excursions)*	$ 40.00	NEW
12MED	12	Media Studies Units 3 & 4 *(additional costs incurred for excursions)*	$ 30.00	
12OES	12	Outdoor Education Units 3 & 4 *(CSEF applicable if available)*	$ 600.00	
12PEM	12	Physical Education Units 3 & 4 *(CSEF applicable if available)*	$ 80.00	
12SAP	12	Studio Art - PHOTO Units 3 & 4 *(additional costs incurred for excursions)*	$ 120.00	
12SAG	12	Studio Art Units 3 & 4 *(additional costs incurred for excursions)*	$ 120.00	
12DAN	12	Dance Units 3 & 4 *(CSEF applicable if available)*	$ 250.00	
12THE	12	Theatre Studies Units 3 & 4 *(CSEF applicable if available)*	$ 150.00	
12VCD	12	Visual Comm & Design Units 3 & 4 *(additional costs incurred for excursions)*	$ 100.00	
			TOTAL	$

Noone Imagewear

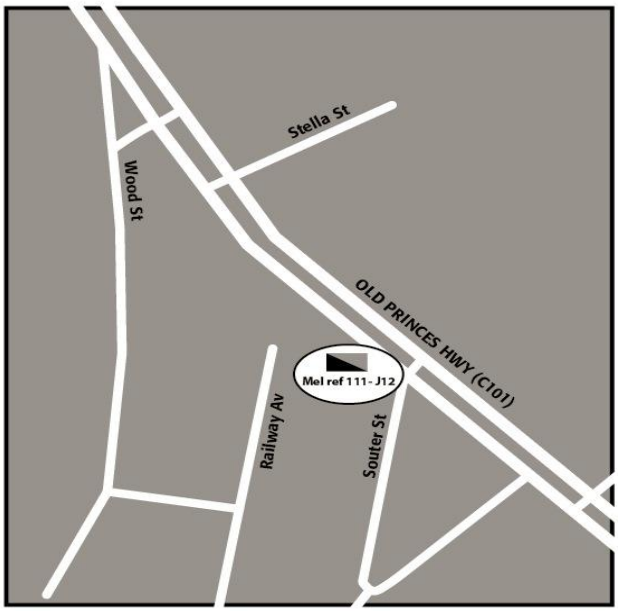
Berwick College

Pricelist 2017/2018

Berwick College Uniform available at:-

Noone Imagewear

Beaconsfield



We work closely with Australian manufacturers to ensure the highest quality and performance standards are met in the manufacture of all our schoolwear garments.

CREDIT CARDS & EFTPOS
All major cards accepted & instore eftpos facilities available.

TRADING HOURS : **Monday – Friday** **9am – 5.00pm**
Saturday **9am – 1.00pm**

Shop 4 – Beaconsfield Hub
52-62 Old Princes Highway
Beaconsfield 3807
Ph : 03 9769 9093 Fax : 03 9769 5345
beaconsfield@noone.com.au

*** All prices GST inclusive and are subject to change without prior notice**

Noone Imagewear

BERWICK COLLEGE

PRICE LIST VALID UNTIL 30TH JUNE 2018

***All prices GST inclusive and are subject to change without prior notice**

UNIFORM	
Blazer (Navy with Braid and logo)	
All Sizes	$166.80
Pullover – Royal (Yr 7-9) Navy (Yr 10-12) with logo	
75-80	$76.75
85 - 90 – 95	$82.50
100 – 105	$88.25
110+	$92.85
Vest – Royal (Yr 7-9) Navy (Yr10 – 12) with logo	
75-80	$71.60
85 – 90 - 95	$77.25
100 - 105	$82.50
110+	$88.25
Shirt Long Sleeve - white with logo	
All sizes	$31.00
Shirt Short Sleeve – white with logo	$29.00
Trousers – with logo	
All Sizes with logo	$46.00
Shorts – with logo	
Patent waist - Tailored – All Sizes	$45.00
Tie	$21.50
Socks 3 Pack - grey	$13.95

Sports Uniform - Unisex

Sport Jacket – Microfibre with polar fleece lining	$89.95
Trackpants – Microfibre with logo	$62.00
Sports Polo – Cool Mesh with logo	$43.50
Sports Shorts – Cool Mesh with logo	$31.00

Accessories

School Bag	
Seniorpack L – with logo	$69.50

UNIFORM	
Blazer (Navy with Braid and logo)	
All Sizes	$166.80
Pullover – Royal (Yr 7-9) Navy (Yr 10-12) with logo	
75-80	$76.75
85 - 90 – 95	$82.50
100 – 105	$88.25
110+	$92.85
Vest – Royal (Yr 7 – 9) Navy (Yr 10 – 12) with logo	$71.60
75-80	$77.25
85 – 90 - 95	$82.50
100 - 105	$88.25
110+	
Opaque Blouse Long Sleeve – white with logo	$37.50
Summer Dress	
6A – 12A	$69.95
14A +	$75.95
Winter Skirt	
All sizes	$64.00
Slacks – navy with Logo	
All Sizes	$62.00
Tie	$21.50
Socks 3 Pack - white	$13.95
Kneehi Socks (White summer, Navy winter)	$ 5.50
Tights (Navy)	
Opaque (70 Denier) from	$12.95
Winter Cotton Tights from	$18.95
Scarf – Royal	$ 9.00

Tailor Alterations

Blazer Sleeves – Lengthen / Shorten	$27.50
Skirt Hem (with lining)	$28.00
Dress Hem	$23.00
Trouser Hems	$17.50
Iron on Name Labels (pack of 50)	$23.00

THE EDUCATION STATE

FINANCIAL ASSISTANCE
INFORMATION FOR PARENTS

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports and Excursions Fund helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. It is part of making Victoria the Education State and the Government's commitment to breaking the link between a student's background and their outcomes.

CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

School camps provide children with inspiring experiences in the great outdoors, excursions encourage a deeper understanding of how the world works and sports teach teamwork, discipline and leadership. All are part of a healthy curriculum.

CSEF will be provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. The allowance is paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

The annual CSEF amount per student is:

- $125 for primary school students
- $225 for secondary school students.

HOW TO APPLY

Contact the school office to obtain a CSEF application form or download from www.education.vic.gov.au/csef

MORE INFORMATION

For the CSEF application closing dates and more information about the fund visit www.education.vic.gov.au/csef

VICTORIA State Government

THE EDUCATION STATE

CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

School Name

School REF ID

Parent/legal guardian details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession **OR** Health care card number (CRN)

☐☐☐ – ☐☐☐ – ☐☐☐ – ☐ **OR**

☐ Foster parent* **OR** ☐ Veterans affairs pensioner

*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (DHS) to provide the results of that enquiry to DET.

I understand that:

- DHS will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DHS and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the Victorian Department of Health and Human Services and /or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____ **Date** ___/___/___

VICTORIA State Government

CSEF ELIGIBILITY

Below is the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – Eligibility

To be eligible* for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
- on the first day of Term two;

a) Be an eligible beneficiary within the meaning of the *State Concessions Act 2004*, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
b) Be a temporary foster parent, and;
c) Submit an application to the school by the due date.

* A special consideration eligibility category also exists. For more information, see: www.education.vic.gov.au/csef

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on the first day of either term one (29 January 2018) or term two (16 April 2018).

PAYMENT AMOUNTS

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: $125 per year.
- Secondary school student rate: $225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: www.education.vic.gov.au/csef

Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents so please register your interest at the school.

HOW TO COMPLETE THE APPLICATION FORM

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.
   Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.

   If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2018 closes on 29 June, 2018.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.

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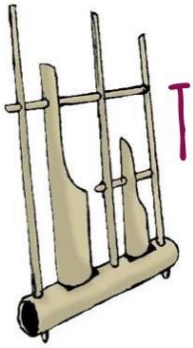


Traditional dance and music performances

Student awards, art displays and more!

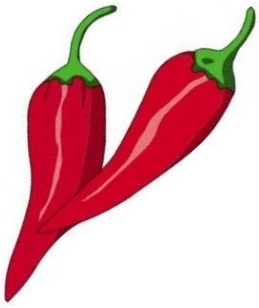
PASAR MALAM BERWICK

MONDAY 11TH DECEMBER

5PM – 7.30PM

BASKETBALL COURTS, OUTSIDE SENIOR CENTRE
(PARKING AVAILABLE IN THE MAIN CARPARK)

Authentic food, drinks and snacks



Games and fun activities for all ages

AYO!! Come join the fun!

PICCOLAGE