

## Newsletter Advertising Payment Form

Business Name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

It is preferable if the advertisement is 12cm (length) by 9cm (width) and in jpg format.

COST = \$110 (Inc. GST) for 3 advertisements (maximum) or \$40 for a single advert.

Deadline for date of advertisement (if applicable, tick 3 consecutive dates or only one):

- |     |                          |            |                          |            |                          |            |
|-----|--------------------------|------------|--------------------------|------------|--------------------------|------------|
| T1- | <input type="checkbox"/> | 16/02/2024 | <input type="checkbox"/> | 08/03/2024 | <input type="checkbox"/> | 28/03/2024 |
| T2- | <input type="checkbox"/> | 10/05/2024 | <input type="checkbox"/> | 31/05/2024 | <input type="checkbox"/> | 28/06/2024 |
| T3- | <input type="checkbox"/> | 09/08/2024 | <input type="checkbox"/> | 30/08/2024 | <input type="checkbox"/> | 20/09/2024 |
| T4- | <input type="checkbox"/> | 01/11/2024 | <input type="checkbox"/> | 22/11/2024 | <input type="checkbox"/> | 20/12/2024 |

Once approved by the College an invoice detailing the charges will be sent to your email.

Please return this completed form and a copy of your advertisement to [berwick.sc@education.vic.gov.au](mailto:berwick.sc@education.vic.gov.au)

### OFFICE USE ONLY

Principal Approval: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Finance: G01 – CASES21 74580